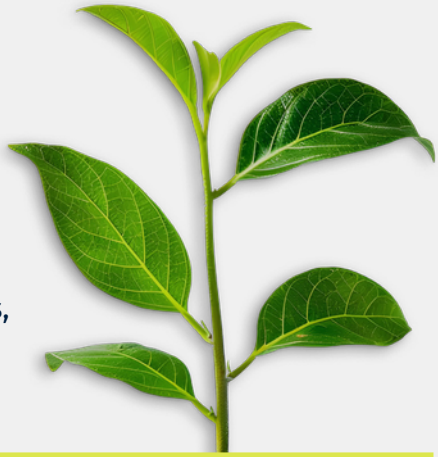
The Business Technology Growth Checklist



If your business feels harder to run than it should, your technology could be part of the problem. Use this checklist to identify inefficiencies, reduce wasted spend and remove what's getting in the way of growth.

☐	**Tool utilization** Are you fully using the tools you pay for?	**Check:** Who's using what and how often	**Watch for:** Unused features and licenses
☐	**Workflow alignment** Do your tools support how your team works?	**Check:** How work flows day-to-day	**Watch for:** Workarounds, duplicate effort and slow approvals
☐	**Overlap** Do you have multiple tools doing the same job?	**Check:** Toolsacross teams and departments	**Watch for:** Extra costs and confusion about where work happens
☐	**Manual bottlenecks** Where is work still being done manually?	**Check:** Reporting, approvals and onboarding	**Watch for:** Time lost on repetitive tasks
☐	**Cost visibility** Do you have clear insight on what you're paying for?	**Check:** Renewals, licenses and total spend	**Watch for:** Forgotten subscriptions or surprise costs

Not sure where your processes, tools or budget are falling short?

Contact us to schedule a technology review.

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